These instructions are for Overfill V1/V2

Please make them available to invigilators maintaining the system.

Switching the system on:

- 1. Plug the pump in and turn on at mains switch.
- 2. Check all valves to paintings are in the off position (the line on the valve to each work should be in the horizontal position).
- 4. Stir paint in the tank to ensure that the water and paint are fully mixed together.
- 5. Press start on the pump to switch pump on. After a few minutes paint will come out of the return pipe back into the tank.

Attending to the paintings:

A drip needs to be sent over the top of the lip of each painting at intervals during the day. The purpose is for the paint to leave a residue on the surface of the painting and allow the paintings to document their own production. Attend to one painting at a time, when each one calls out for attention. The drying rate of each painting will differ.

- 1. Turn the valve on a painting slowly towards the vertical position.
- 2. Notice the painting filling.
- 3. Fill the painting to the brim allowing only a drip of paint to run over the lip onto the surface of the painting. Pay no attention to the dripping on the floor. Close the valve back to the horizontal position to stop the paint flowing as soon as the paint has dripped over the top lip of the painting. Attempt to send only a single drip over the lip.
- 4. Send a drip over the brim of each painting when the paint on the surface of the painting is dry. Notice the surface of the paintings and over fill them only when the surface appears dry and there is no evidence of dripping off the bottom edge.
- 5. Keep the paintings active in this way throughout the exhibition.
- 6. At the end of the exhibition the paintings will be given to the people who have cared for them.

Switching system off:

- 1. The system should be shut down at night and when the gallery is closed. Ensure all the valves to the paintings are in the off position.
- 2. Press stop on the pump

3. Turn off at the mains